

REPORT TO CONSTITUTION COMMITTEE

REPORT OF: CHAIRMAN OF THE CONSTITUTION COMMITTEE –
COUNCILLOR RAY WOOTTEN

REPORT NO: LDS074

DATE: 24TH SEPTEMBER 2012

TITLE:	MOTIONS ON NOTICE – Council Procedure Rule 12	
KEY DECISION OR POLICY FRAMEWORK PROPOSAL:	Constitutional change	
PORTFOLIO HOLDER: NAME AND DESIGNATION:	Councillor Paul Carpenter – Portfolio Holder for Governance and Communication	
CONTACT OFFICER:	Lucy Youles Head of Legal and Democratic Services l.youles@southkesteven.gov.uk Tel:01476 406105	
INITIAL IMPACT ANALYSIS: Equality and Diversity	Carried out and Referred to in paragraph (7) below	Full impact assessment Required: Not applicable
FREEDOM OF INFORMATION ACT:	This report is publicly available via the Your Council and Democracy link on the Council's website: www.southkesteven.gov.uk	
BACKGROUND PAPERS	Report to Constitution Committee – LDS057	

1. RECOMMENDATIONS

It is recommended the Constitution committee consider an amendment to clause 12.3 of page 128 of the Constitution relating to the scope of “Motions on Notice” as follows:

Motions must be about matters for which the Council has a responsibility or which directly affect the district. The content of any motion on notice shall consist of one single subject matter. No motion on notice shall be debated in the absence of the member who has proposed the motion.

2. PURPOSE OF THE REPORT

The purpose of the report is to propose an amendment to the provision relating to the scope of motions on notice to provide clarity on the procedure relating to motions on notice.

3. DETAILS OF REPORT

The Committee has previously debated changes to the provisions relating to motions on notice. In April a proposal was made to restrict the number of motions to be debated at a council meeting. This proposal was not agreed at Council. The matter was referred back to the Constitution Committee for further consideration.

4. OTHER OPTIONS CONSIDERED

No other options have been considered in respect of this proposal

5. RESOURCE IMPLICATIONS

There are no resource implications relating to the proposal

6. RISK AND MITIGATION

Risk has been considered as part of this report and any specific high risks are included in the table below:

Category Risk	Action / Controls
No significant risks	

7. ISSUES ARISING FROM IMPACT ANALYSIS

Equality impact analysis not required

8. CRIME AND DISORDER IMPLICATIONS

No crime and disorder implications

9. COMMENTS OF FINANCIAL SERVICES

There are no financial implications relating to the proposal

10. COMMENTS OF LEGAL AND DEMOCRATIC SERVICES

The Constitution Committee is required to consider any changes to the constitution proposed.

11. COMMENTS OF OTHER RELEVANT SERVICES

None relevant